

REGISTRATION AND WITHDRAWAL POLICIES

Registration Guidelines

- Create an account for you and your family (new participants only), returning participants will already have an account. If you need assistance accessing your account call 509-545-3456.
- Advanced registration required unless otherwise noted.
- Payment in full is due at time of registration.
- No in-class registrations will be accepted.
- Swim Lessons: Generally 9 days of lessons are scheduled per swim lesson session, however, registrants are only guaranteed 8 days of lessons per 2 week session.
- Classes can't be pro-rated.

Cancellation Policy

- Recreation Services reserves the right to cancel, reschedule or combine activities as needed.
- If an activity is cancelled, participants will be notified by phone and a full refund will be issued.

Waiting List

If your desired class is full, place your name on a waiting list. If a spot becomes available or we are able to add more capacity, you will be contacted in the order on the waitlist. Spots will be filled on a first come first serve basis and not based on the order on the waitlist.

Withdrawal Policy - Individual class

- Withdrawal requests made 7 days or more prior to the first day of class will receive a full refund, less a \$5 processing fee and any other charges already incurred prior to start of class (ie: T-shirts or class materials).
- Withdrawal requests made less than 7 days prior to the first class, but at least 24 hours before class begins, receive a 50% refund less any other charges already incurred prior to start of class unless otherwise stated.
- **No refunds on Swim Lessons or Cable Bridge Run**
- No refunds will be given once class begins.
- Out of town trip withdrawal requests must be received at least 15 days prior to event departure to receive a full refund less a \$5 processing fee, less than 15 days will not receive a refund.
- League refunds will not be issued once the schedules are published.
- Withdrawals are subject to a \$5 processing fee and any other charges already incurred prior to start of class (ie: T-shirts or class materials).